

TOWN OF WILKESON

Regular Council Meeting

February 8, 2012

CALL TO ORDER: Mayor Hogerhuis called to order the Regular Council meeting of February 8, 2012.

ROLL CALL: Council members S. Haubrich, T. Summers, I. Galbraith and T. Endsley were present. Attorney Mike Reynolds and Clerk/Treasurer Melanie Kohn were also present.

Councilmember Summers made a motion to excuse Councilmember B. Thawsh from the regularly scheduled meeting of February 8, 2012. Councilmember Galbraith seconded. Motion passed unanimously.

Approval of the Regular Council Meeting minutes for January 25, 2012

Councilmember Haubrich made a motion to approve the Regular Meeting Minutes for January 25, 2012. Councilmember Summers seconded. Motion passed unanimously.

Approval of Bills for February 8, 2012 as budgeted

Councilmember Haubrich made a motion to approve the bills for February 8, 2012 as budgeted. Councilmember Summers seconded. Motion passed unanimously.

CITIZEN'S PRESENT/COMMENTS:

Natasha Hofer – No comment

Forest Miller – See comments under “Presentation”

Kathy James – See comments under “New Business Item #2”

PRESENTATION: Forest Miller, Wilkeson Eagles/Booster Club

The Wilkeson Eagles requested to have nine or ten parking spaces reserved for the day on Saturday, July 21st for a beer garden and dance. The parking spaces requested are from the end of the hall to the stop sign along Church Street. The beer garden and dance will be completely fenced and will close at 11 p.m. Attorney Reynolds recommended that the Wilkeson Eagles provide proof of insurance, a site plan for the beer garden and that they will have to provide the fence and their own security. Mr. Miller agreed to the conditions and will drop of the necessary paperwork.

Councilmember Galbraith made a motion to approve the right-of-way permit for the Wilkeson Eagles beer garden and dance for Saturday, July 21st, including the recommendations made by Attorney Reynolds. Councilmember Endsley seconded. Motion passed unanimously.

The Booster Club requested a letter of support from the Town of Wilkeson for closing the highway during the parade at the Wilkeson Handcar Races on July 21st; and for the beer garden sponsored by the Eagles Club.

Councilmember Endsley made a motion that the Town of Wilkeson provide a support letter to the Eagles Club for the beer garden and to the Booster Club for support of their event and the highway closure for the parade for the Wilkeson Handcar Races on July 21st. Councilmember Haubrich seconded. Motion passed unanimously.

COMMITTEE REPORTS:

Utilities – Ian has been reading the town's water plan.

Parks and Cemetery – 1) Wilkeson's Adopt-a-Highway contract is up for renewal. Does council want to make another four-year commitment? Council unanimously agreed to continue the contract so Trisha will send it in. 2) Becky attended the Visit Rainier Summit. She reported to Trisha that the Visit Rainier and WA Tourism Alliance would like to link their websites to ours. 3) Had a very productive conference call with Bryan Bowden from Mt. Rainier and Mayor Hogerhuis regarding the Coke Oven Park Project.

Rural Town Center Project and Shop Facilities – The Corridor Steering Committee Meeting has been rescheduled for Wednesday, February 15th.

Hazard Emergency Plan, Fire and Firewise

Shoreline Master Plan – Terry is getting caught up with the information regarding the Shoreline Management Plan. To help familiarize himself with the project, he has spoken with Sarah Lukas with the Dept. of Ecology and Kenny Booth with The Watershed Co. Once the proposed plan is signed off by DOE the town will have a public hearing where citizen's can address their concerns.

OLD BUSINESS: None

NEW BUSINESS:

1. Request for \$156.64 credit due to water leak, account #11827.
Councilmember Galbraith made a motion to credit account #11827 \$156.64 for the water leak. Councilmember Haubrich seconded. Motion passed unanimously.
2. Town Planner Contract, Resolution No. 2012.02
Ms. James introduced herself and gave a list of her qualifications along with her previous and current employers. Ms. James requested to be indemnified by the Town of Wilkeson like her contract with Buckley. Council discussed Ms. James qualifications and insurance request. Mayor Hogerhuis said Wilkeson typically does not have a lot of construction projects. Town generally has one or two building permits each year and these services are paid by the permit fees. The town does have a \$50 pre-application fee for a meeting with the Town Planner that was passed by council last year. This is for applicants who would need to talk over zoning or building code projects with professional planner.
Councilmember Endsley made a motion to accept Resolution No. 2012.02 a resolution of the Town of Wilkeson, Pierce County, Washington authorizing the Mayor to enter into a consultant agreement for general planning services with Kathy James, with the amendment to the agreement that Wilkeson agrees to indemnify and hold her harmless for any claims made as a result of her decision as a planner. Councilmember Galbraith seconded. Motion passed unanimously.
3. Resolution No. 2012.01, Planning Services for the Shoreline Master Plan
Mayor Hogerhuis confirmed that all planning costs associated with this agreement would be paid for by the grant.
Councilmember Haubrich made a motion to accept Resolution No. 2012.01 a resolution of the Town of Wilkeson, Pierce County, Washington authorizing the Mayor to enter into a contract with Kathy James for completion of the planning process for the Shoreline Master Plan. Councilmember Summers seconded. Motion passed unanimously.
4. School Flashing Signs
The Wilkeson Elementary School has received a grant for new solar powered flashing school zone signs and they are requesting permission to install the new signs in place of the current school zone signs on Railroad Avenue. Council reviewed the provided information about the signs. The school is responsible for maintenance and installation. Councilmember Haubrich made a motion to allow the Wilkeson Elementary School to replace the current school zone signs on Railroad Avenue with the new flashing signs. Councilmember Galbraith seconded. Motion passed unanimously.
5. Shoreline Master Plan Funds Request
Planner Kathy James had notified Mayor Hogerhuis that additional funds are available for the Shoreline Master Plan. Mayor Hogerhuis drafted a letter to Sarah Lukas with the Department of Ecology requesting additional funds and presented it to council for their review and direction. Councilmember Haubrich noted that the requested dollar amount on the letter read both \$2400 and farther down \$2300. The Mayor will correct the total to \$2300 before mailing.
Councilmember Summers made a motion to allow the Mayor to submit the letter, with the correction to the requested dollar amount, requesting additional funds for the Shoreline Master Plan. Councilmember Haubrich seconded. Motion passed unanimously.
6. Firewise Communities Workshop
The free workshop is on April 10-11 in Chelan, WA. Council agreed that Councilmember Thawsh will be given first choice to attend as Firewise is his project, but if he is not able another councilmember may attend.

MAYOR'S REPORT: 1) Kevin Brown from Gray & Osborne and I presented the proposed Albert Street Continuation Project to Pierce County last Wednesday evening. The project would address drainage issues and continue the sidewalk on Albert, and around the corner on Brierhill from Albert to Church. This may be more crucial now due to the school terminating bus services for elementary students in town. 2) Found out moving the caboos would count as a match for the RCO grant for the skate board park. 3) Submitted projects for shop facilities to the state for future available grants. 4) A shredding company came to town hall on 2/2/12 and destroyed all police and court documents that were past the retention schedule. 5) Update on citizen concerns/requests. I had a pleasant visit with Ms. Hyres to address her concerns regarding the parking and drainage issue. Ms. Hyres has already removed her shrubs and plans to create parking on her property. I will have Luke address the storm drain issue on the street. The concern from Ms. Barclay on Albert Street is pending per inspection from Gray & Osborne. 6) Working with Kathy James on the Shoreline Master Plan. 7) We need to have the woodpile appraised and sold. 8) Proposing a "Clean Sweep Day" to get citizen's involved with sweeping the streets.

CORRESPONDENCE:

1. Pierce County Regional Council Annual General Assembly
2. Town Letter opposing proposed bills HB 2490 and SB 6176 – State proposal to administer all business licensing for towns and cities.

EXECUTIVE SESSION: Fire Department Lease - CANCELLED

ADJOURNMENT

Councilmember Galbraith made a motion to adjourn the meeting. Councilmember Haubrich seconded. Motion passed unanimously.

Approved by Council on the 22nd day of February, 2012

Prepared by: Melanie Kohn, Clerk _____

Attest: Mayor Donna Hogerhuis _____