

TOWN OF WILKESON

Regular Council Meeting

September 12, 2012

CALL TO ORDER: Mayor Hogerhuis called to order the Regular Council meeting of September 12, 2012.

ROLL CALL: Council members I. Galbraith, T. Summers and S. Hallin and were present. Clerk/Treasurer Melanie Kohn was also present. Councilmember T. Endsley is on vacation. Councilmember Summers made a motion to excuse B. Thawsh from the council meeting. Councilmember Galbraith seconded. Motion passed unanimously.

Approval of the Regular Council Meeting minutes for August 22, 2012

Councilmember Summers made a motion to approve the Regular Meeting Minutes for August 22, 2012. Councilmember Endsley seconded. Motion passed unanimously.

Approval of Bills for September 12, 2012 as budgeted

Councilmember Galbraith made a motion to approve the bills for September 12, 2012 as budgeted. Councilmember Summers seconded. Motion passed unanimously.

OLD BUSINESS:

1. Motion to purchase a row boat for the sewer treatment plant for \$150.
Councilmember Hallin made a motion to allow the purchase of a row boat for \$150. Councilmember Summers seconded. Councilmember Hallin asked if the boat was aluminum or wood. Councilmember Galbraith confirmed it was wood. Motion passed unanimously.
2. Motion to allow emergency repair to clarifier pump for approximately \$1100 at the sewer treatment plant.
Councilmember Summers made a motion to approve the emergency repair to the clarifier pump for approximately \$1100. Councilmember Galbraith seconded. After discussion on whether or not the bid included shipping the council members decided to rescind their motions. Councilmember Summers made a motion to approve the emergency repair to the clarifier pump for approximately \$1100 plus applicable shipping charges. Councilmember Galbraith seconded. Motion passed unanimously.

NEW BUSINESS:

1. Wilkeson Town Cemetery
Mayor Hogerhuis asked if a councilmember would research the feasibility and costs for a niche or mausoleum. Discussion on growth, cemetery budget and maintenance followed. Councilmember Summers will be reviewing the Wilkeson cemetery fees, policies, and growth possibilities. Councilmember Hallin will be researching the cost of building a mausoleum at the cemetery. Clerk/Treasurer Melanie Kohn will be researching the available plots for sale.
2. Hazard Mitigation Plan – Setting Goals and Objectives.
Clerk/Treasurer Melanie Kohn discussed the next phase of the hazard mitigation plan. The council will need to set goals and objectives for the town. She handed out information on how to establish priorities and also samples of FEMA approved plans. She encouraged council members to attend the next meeting, which will be on October 2.
3. Motion to approve \$1175.63 to the Internal Revenue Service for second quarter 2010 filing error.
Clerk/Treasurer Melanie Kohn was contacted by the IRS regarding a discrepancy in the 2010 second quarter payroll taxes. It was discovered that the first payroll of April 2010 was not included in the quarterly taxes. A 941X form was completed to correct the error. Councilmember Summers made a motion to approve the payment of \$1175.63 to the IRS for the 2010 second quarter payroll taxes. Councilmember Galbraith seconded. Motion passed unanimously.
5. Letter from City of Buckley terminating jail services
Mayor Hogerhuis will schedule a meeting with Chief Arsanto to discuss the jail services next week.
6. Citizen complaints regarding barking dogs on Long Street.
Mayor Hogerhuis will speak to Chief Arsanto about the next steps to take for this complaint.
7. Motion to replace the sampler head at the sewer treatment plant for approximately \$2100.
Councilmember Summers made a motion to approve the replacement of the sampler head at the sewer treatment plant for approximately \$2100. Councilmember Hallin seconded. After discussion on whether or not the bid included shipping the council members decided to rescind their motions. Councilmember Summers made a motion to approve the replacement of the sampler head at the sewer treatment plant for approximately \$2100 plus applicable shipping charges. Councilmember Hallin seconded. Motion passed unanimously.

8. Motion to allow the repair/tune-up of the generator at the sewer treatment plant for approximately \$2300. Councilmember Summers made a motion to allow the repair/tune-up of the generator at both the treatment plant and the watershed, if needed, with Tacoma Diesel and Equipment for approximately \$2300. Councilmember Hallin seconded. Motion passed unanimously.

COMMITTEE REPORTS:

Utilities – Ian has been working with Jason on creating a maintenance program for the equipment at the treatment plant. The Mayor requested that Ian research costs for a used street sweeper or vehicle attachment.

Parks and Cemetery – The Wilkeson Skateboard Park is rated #7 on the RCO Grant list of 44. Congratulations to everyone who has been working so hard on this project. So far the Kids for Community Improvement have raised \$1700 for the park. Weather permitting; they are planning on another car wash at Chuck’s Gas Station on September 29th. On November 17th, they will be having a dinner and auction at the Wilkeson Eagles.

MAYOR’S REPORT: 1) Had a meeting today with WSDOT to review our current projects. Our town is currently in the top 35 of 107 applicants, for a grant of approximately \$600,000. That grant will allow the town to construct the central pathway and sidewalk of the Corridor Planning Project. 2) After speaking with WSDOT, it would be helpful to place our bridges as historic landmarks. This would require the state to place more historic looking guard rails on the bridges which will keep the quaint feeling of the town. 3) We need to review the Planning Commission. Councilmember Galbraith suggested having the Planning Commission only meet when there is an issue to be discussed. The Mayor said their meetings would need to be advertised for the public to attend and posted for a specific period of time. She will discuss this with MRSC.

CORRESPONDANCE:

1. Visit Rainier Newsletter
2. Letter from AWC, Fish & Wildlife and WSDOT
3. Wilkeson Planning Commission minutes for June, July and August 2012 meetings.

ADJOURNMENT

Councilmember Hallin made a motion to adjourn the meeting. Councilmember Galbraith seconded. Motion passed unanimously.

Approved by Council on the 26th day of September, 2012

Prepared by: Melanie Kohn, Clerk _____

Attest: Mayor Donna Hogerhuis _____