

**Town of Wilkeson**  
**Regular Council Meeting**  
**May 8th, 2024**

**ROLL CALL:** Meeting called to order at 6:17- presided by Mayor Sellers. Council members Murphy, Farmer, Thawsh, Drilevich and Snyder were present. Clerk Wellock, Attorney Reynolds and Attorney Vinson were also present.

**CONSENT AGENDA**

1. Minutes of the regular meeting held April 24th, 2024
2. Approval of the bills for May 8th 2024, as budgeted.
3. Approval of Resolution 20240.11 to certify that the town of Wilkeson has budgeted and has on hand the \$15,000 matching dollars for the Department of Commerce Grant for the Davis Rousher Project.

**Motion made by council member Farmer to approve consent agenda, seconded by council member Murphy, voted on and carried.**

**CITIZENS PRESENT/ COMMENTS:**

**J. Hilding:** James from Grindline, Emil and John intend to re-stain the skate park. They would like to be cleaned prior and will provide the labor for this project. He will be in touch regarding timelines.

**Attorney Vinson and Reynolds:** Came to the meeting to talk with the council regarding the rules and responsibilities of being a council member and some of the things that they must do as council members. Attorney Reynolds has been serving this town for over 30 years and Attorney Vinson has been assisting for the last handful of years. Eventually, Attorney Vinson will take the lead role. Information attached.

**UNFINISHED BUSINESS**

**Server Upgrade-** to take place on 5/13

**Union Contract-** Still sorting out some language issues/ discrepancies, should be ready for the next meeting.

**NEW BUSINESS:**

1. **C Erickson Proposal-** Clerk Wellock drafted a proposal regarding utilizing the services of Ms Erickson in an auditing capacity for the Town. This will not take away from the Clerk job role, it will allow the clerk to carry out the usual duties and allow for a second set of eyes for auditing and creating policies and procedures. **Motion made by Council Member Thawsh to approve a \$10,000 budget for 90 days or until the budget is depleted whichever comes later, seconded by council member Farmer and carried.**
2. **Police Stats-** Reviewed for the month of April.

**MAYORS REPORT:**

1. **Town Hall Architecture and Engineering-** The town of Wilkeson received an appropriation from the state of Washington for the preliminary design phase of Town Hall Renovations. \$134,000
2. **Small Community Initiative (SCI)-** Wilkeson was referred to the SCI by the Department of Health and Department of Ecology. This is intended to assist small cities in obtaining funding for necessary infrastructure improvements. We had our initial meeting and will continue working with them to get our projects funded.
3. **WWTP Inspection Report-** distributed for the council members to review. Mayor discussed some of the report findings and what is being done to remedy them.
  - a. Council member Farmer and Murphy asked that a copy of that report be sent to them so they can take the time to review it more thoroughly.

**COUNCIL REPORTS**

**Parks & Trails/ Emergency Services, Krista Farmer-** Pierce County Department of Emergency Management brought out a 26' x 8.5' disaster response trailer. This has cots, shelters, blankets stored inside. They have offered to allow Wilkeson to take ownership of the trailer and store it in town. There are a couple of ways that the trailer could be held here. We

could do a title transfer for \$35.00 or leave it as Pierce County property and store it onsite. Mayor has concerns about where it would be stored. More information to come.

**Community Development, Ashley Murphy-**

**Website-** We applied for a .gov site, will hear more about this over the next month.

**HUB-** the cabinets are painted now, the interior is completed, furniture to be ordered soon. We should have final engineering on the parking area soon and once approved, it can go to bid. The lock project is completed.

**Cemetery & Emergency Services, Bambi Thawsh-** discussed the shelter trailer offered to us from Pierce County and is on board with finding a home for it so we have immediate access to these resources. There has not been a cemetery meeting so no other decision have been made.

**Streets/Sidewalks, Zach Drlevich-** First street sweep was completed.

**Utilities, T. Pen Snyder-** Motion made to accept the bid from Carbon Construction to replace the steel door at the WWTP, seconded by council member Drlevich, voted on and carried

**ADJOURNMENT-** Council member Farmer motioned to adjourn the meeting at 6:42 pm, seconded by council member Snyder, voted on and carried.